

**AMERICAN RAILWAY ENGINEERING AND MAINTENANCE-OF-WAY ASSOCIATION**  
**SAMPLE ANNUAL REPORT OF AREMA STUDENT CHAPTER ACTIVITIES**

From \_\_\_\_\_, 20\_\_ to \_\_\_\_\_, 20\_\_

**STUDENT CHAPTER AT:** \_\_\_\_\_

This report form contains the minimum information required to be submitted by each Student Chapter to AREMA Headquarters each year. You may use a copy of this form -- filling in the blanks and adding attachments as appropriate -- or, if it is more convenient, submit the same information in a format similar to this form.

**1. STUDENT CHAPTER OFFICERS**

President: \_\_\_\_\_

Vice President: \_\_\_\_\_

Secretary: \_\_\_\_\_

Treasurer: \_\_\_\_\_

Other (please specify) \_\_\_\_\_

**2. STUDENT CHAPTER MEMBERSHIP**

Number of Student Chapter members: \_\_\_\_\_

Number of Student members of AREMA: \_\_\_\_\_

Number of Students eligible to be a Student member of the AREMA: \_\_\_\_\_

Number of faculty/staff members who are current AREMA members: \_\_\_\_\_

**3. INFORMATION ON RAILWAY ENGINEERING ENROLLMENT**

Number of undergraduate students (Sophomore - Senior years) in your academic department.

If not Civil Engineering, specify department: \_\_\_\_\_

Full time: \_\_\_\_\_ Part time: \_\_\_\_\_

Does your curriculum allow an undergraduate student to major or minor in Railway engineering?

Yes No. If "Yes," give number of Railway engineering majors \_\_\_\_\_ and minors \_\_\_\_\_.

Number of graduate students in Railway engineering: Full time: \_\_\_\_\_ / Part time: \_\_\_\_\_.

#### 4. SUMMARY OF STUDENT CHAPTER ACTIVITIES

Attach a summary listing which includes the date and identify the type of each significant Student Chapter activity (business meeting, technical meeting, field trip, project, joint meeting with AREMA Local Chapter, social event, etc.) during the reporting period. Please **do not include meeting** announcements, newsletters, technical appendices to reports, etc.

#### 5. ROSTER OF STUDENT CHAPTER MEMBERS

Please attach an alphabetized listing of the student chapter membership. For each person indicate the degree for which they are enrolled and expected graduation date. An asterisk should indicate those who are also Student Members of the AREMA.

Report submitted by:

Contents approved by:

Name: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

(Chapter Advisor)

Date: \_\_\_\_\_

Please submit report electronically to AREMA Student Chapter Coordinator at [scc@arema.org](mailto:scc@arema.org)