



## **AREMA Technical Committee Ballot Numbering Guidelines**

To help ensure that Committee ballots are properly tracked throughout the entire Balloting Process, please adhere to the following ballot numbering system beginning January 1, 2001.

On each ballot, please include the Committee Number, then the 2 digits for the current year, and the ballot number issued for that year.

Example: Ballot #09-01-01

This would be the ballot number for the first ballot in 2001 for Committee 9.

Example: Ballot #33-01-03

This would be the ballot number for the third ballot in 2001 for Committee 33.

If you have any questions or comments about this procedure, please contact Stacy Wright at 301-459-3200, x.706 or [swright@arema.org](mailto:swright@arema.org).