1. **Committee and Subcommittee:** Committee 7, Timber Structures; Subcommittee 3, Construction, maintenance and inspection of wood bridges and trestles.

2. **Letter Ballot Number:** 07-20-02

3. **Assignment:** C3-1-14 Review and update Parts 4 and 5 and associated commentary of Chapter 7.

4. **Ballot Item:** 5.2.1 IDENTIFICATION

5. **Rationale:** The intent of this ballot is for minor updates to the language and terminology. Updates focus on noting the dates of construction and dates of component renewal rather than age. The subcommittee replaced the word “panel” with the word “span.” Panels are more commonly used in Through Plate Girders or Trusses. The subcommittee added shims as components that are commonly used in timber bridges.

6. **Vote:** Approve_________ Disapprove_________ Abstain_________

   *Note: If you have a conflict of interest on the topic being considered, you must mark the ballot "Abstain."

7. **Comments:** Comments must be provided when voting to disapprove or abstain. Use additional space on back or attach sheet as necessary.

   ____________________________________________________
   ____________________________________________________
   ____________________________________________________

8. **Voting Deadline:** Please vote ONLINE. If you are unable to vote online, please e-mail your ballot to Stephanie Swanson at stephanie.swanson@bnsf.com. The deadline to vote is May 29 2020.

9. **Signature:** I have read the regulations Governing AREMA Technical Committees and have complied with all its requirements.

   Signed: __________________________ Name (Please Print):
   __________________________
   Date: __________________________ E-mail (if changed):
   __________________________
Deleted text noted by strikethrough.  
Added text shown in red.

Modify article 5.2.1:

SECTION 5.2 DETAILS OF INSPECTION (2014)

The bridge inspector’s notes for each bridge should be recorded while at the structure after a careful examination has been made covering the following points:

5.2.1 IDENTIFICATION (201621)

a. Division or subdivision. Name of inspector(s). Date of inspection.

b. Bridge Number, name of nearest station, mile-post location and Global Position System (GPS) location; (recording Longitude and Latitude). Age, year of construction, year of renewal, type of structure, total length, height at each bent, and number of spans.

c. Numbering and sequencing of the bridge components should be as specified in the railroad’s bridge management program. A common method of component identification is as follows: Number of the bents, and spans or panels in each bridge in the direction of increasing mile post in which the mile post numbers increase, starting with the end bent as No. 1. Number the piles in each bent and the stringers in each panel span from left to right, when facing in the direction of increasing mile post in which the mile post numbers increase. Number the multiple tiers, sills, caps, shims and blocking from bottom to top.