

**American Railway Engineering and Maintenance of Way Association**

**Proposed Letter Ballot 07-21-05**

1. **Committee and Subcommittee:** Committee 7, Timber Structures; Subcommittee 3, Construction, Maintenance and Inspection of Timber Structures.
  
2. **Letter Ballot Number:** 07-21-05
  
3. **Assignment:** C3-1-14: Review and update Parts 4, 5 and 6 of Chapter 7
  
4. **Ballot Item:** Revise Section 4.1 Handling of Material
  
5. **Rationale:** This ballot is part of subcommittee review and reaffirmation of Chapter 7. The proposed changes include replacing the word “shall” with “should” as well as keeping the recommended practice in general terms while providing for guidance and approval of proper handling by others.
  
6. **Vote:** Approve \_\_\_\_\_ Disapprove \_\_\_\_\_ Abstain \_\_\_\_\_  
\*Note: If you have a conflict of interest on the topic being considered, you must mark the ballot "Abstain."
  
7. **Comments:** Comments must be provided when voting to disapprove or abstain. Use additional space on back or attach sheet as necessary.

---

---

---

8. **Voting Deadline:** Please vote ONLINE. If you are unable to vote online, please e-mail your ballot to Stephanie Swanson at [stephanie.swanson@bnsf.com](mailto:stephanie.swanson@bnsf.com). The deadline to vote is **December 23, 2021**.
  
9. **Signature:** I have read the regulations Governing AREMA Technical Committees and have complied with all its requirements.

Signed: \_\_\_\_\_ Name (Please Print): \_\_\_\_\_

Date: \_\_\_\_\_ E-mail (if changed): \_\_\_\_\_

American Railway Engineering and Maintenance of Way Association

Proposed Letter Ballot 07-21-05

**Proposed changes as follows:**

Deleted text noted by ~~striketrough~~.

Added text shown by underline.

*Revise Section 4.1 Handling of Material as follows:*

**SECTION 4.1 HANDLING OF MATERIAL**

- a. All material should be handled with care to avoid ~~structural~~-damage or ~~unnecessary~~ disfiguring.
- b. Timber ~~shall~~should preferably be ~~preferably~~ handled with web slings. Sharp-pointed bars, peavies, hooks, tongs, wire slings or similar tools ~~shall~~should not be used, except as when approved by the Engineer.
- c. Timber that has been treated with preservatives should be handled with ~~extreme~~-care in unloading and assembling to avoid damage to the timber which would expose untreated wood.
- d. ~~Specialty material, such as~~ Engineered wood products, ~~might~~may require special handling procedures due to ~~its~~ their unique properties. This type of material should be handled in accordance with the manufacturer's recommendations.